

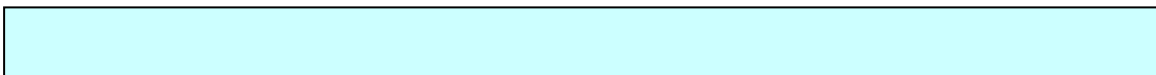


NATIONAL TEACHERS' INSTITUTE, KADUNA

RESIDENT DUE PROCESS TEAM TENDERS JOURNAL



Volume 1 No. 1, Monday, March 5th – Sunday March 18th 2007





NATIONAL TEACHERS' INSTITUTE

KM5 KADUNA-ZARIA EXPRESS WAY, P. M. B. 2191, KADUNA

Tel: 062-316972, 319982, Fax 062-319982

E-mail: ntikad@inet-global.com, ntikad@yahoo.com

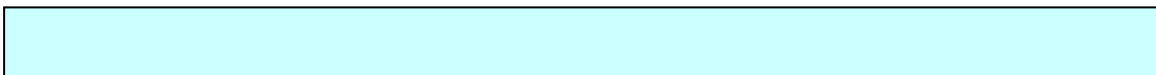
INTRODUCTION

The NTI Tenders Journal, a publication of the National Teachers' Institute, contains various categories of advertisements for the Institute's Capital Projects.

Apart from being a fulfillment of the Advertisement requirement of the Due Process Compliance rule, the NTI Tenders Journal will give all potential customers of NTI equal access to information on contract opportunities. It will advertise directly all invitations for pre-qualification or invitations to tender for goods, works and services. It will ensure openness and provide a level playing field for fair competition through an open Tender.

This edition of NTI Tender Journal is for adverts calling for expression of interest for the Institute's 2007 Capital Projects including the Millennium Development Goals (MDGs) Capacity Building Programme for teachers.

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INVITATION FOR PREQUALIFICATION TO TENDER

The Management of National Teachers' Institute, Kaduna wishes to pre-qualify competent contractors/suppliers who wish to tender for jobs in its Headquarters (Kaduna), Zonal Offices (Abuja, Bauchi, Benin, Enugu, Ibadan & Kano) and State Offices (one in each State Capital & Abuja, FCT).

Interested, experienced and competent Contractors/Suppliers are hereby invited to make submissions for Pre-qualification to tender for the following projects.

SCOPE WORK

GROUP ONE

LOT A Construction of North West Zonal Office in Kano.

- This includes Concrete work; Block work, Metal work, Services, Painting, Tiling, Glazing, Aluminium Work, External work and any other works as specified in the Bill of Quantity.

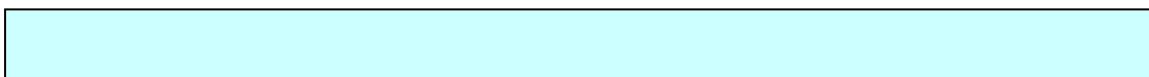
LOT B Construction of Cross River State Office in Calabar.

- This includes Concrete work; Block work, Metal works, Services, Painting, Tiling, Glazing, Aluminium Work, External work and any other works as specified in the Bill of Quantity.

LOT C Provision and Installation of Computers and Accessories to 148 study centers in 36 states and FCT for implementing NCE Curriculum on Computer Education.

- Purchase and installation of Computers.
- Printers, UPS, Stabilizers and
- Portable Electricity Generators.

LOT D Purchase of Computers and Accessories for H/quarters Staff and Training of 60 Senior Staff, to enhance H/quarters Internet Connectivity.



- Procure and Install Computers, Printers, UPS and Stabilizers.
- Train 60 Senior Staff on Computers.
- Pay and renew V-SAT Software licence.
- Subscribe to Bandwidth.

REQUIREMENTS

All Applications for Pre-qualification should be accompanied by the following Documents for Consideration.

- Evidence of Incorporation of the Company/Business Name Registration.
- Company’s Audited Account for Three Years.
- Evidence of TAX Clearance Certificate for Three years.
- Evidence of Similar Project Executed and Technical Capacity.
- Evidence of Financial Capabilities such as Bankers line of credit or Banking support.
- Evidence of VAT Registration.
- Experiences/ Technical qualification and experience of key Personnel.
- Equipment and Technology capacity

GROUP TWO

LOT E Procurement of 1 No. Lorry Truck.

- Procurement and Supply of 1 No. (Mercedes L 1418R with metal box body) Truck for conduct, of examinations and distribution of course materials

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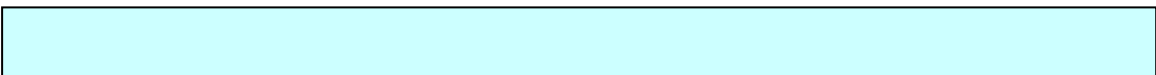
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- Evidence of TAX Clearance Certificate for Three years.
- Evidence of VAT Registration.

SUBMISSION

Submission of **PRE-QUALIFICATION DOCUMENTS.**

All interested Contractors/Suppliers/Consultants should make their Submissions in a sealed envelope clearly marked “**PRE QUALIFICATION TO TENDER FOR LOT.....**” and must reach the address below not later than three (3) weeks from the date of this publication.

*The Director & Chief Executive
National Teachers’ Institute*



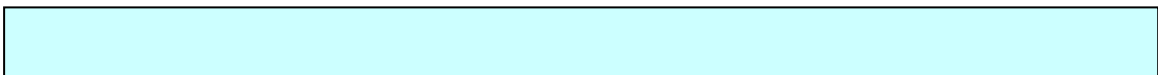
*KM5, Kaduna Zaria Express Way
P. M. B. 2191, Kaduna
Kaduna State.*

TEL: 062-316972, 062-375734

**Only Pre-qualified Companies shall be invited to tender for available works
in due course.**

SIGNED

**M. D. YUSUF
REGISTRAR/SECRETARY, TENDERS BOARD**





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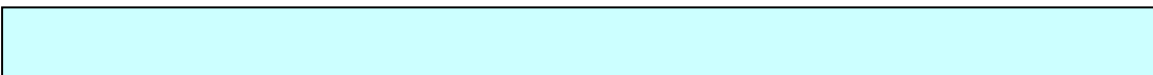
1. SCOPE WORK

LOT A1 Procurement of Furniture for South-East Zonal Office, in Enugu.

- Supply of Executive Office Tables
- Supply of Semi Executive Tables
- Supply of Clerical Tables
- Supply of Swivel High Back Executive Chairs.
- Supply of Swivel Semi Executive Chairs.
- Supply of Conference Center Table and Chairs
- Supply of Complete seating room Seaters with side Stools and a coffee Table
- Supply of Visitors Chairs
- Supply and fix high quality Carpets to all the offices and the conference room.
- Supply and fix high quality Curtains to all the windows.

LOT B1 Procurement of Office Furniture for Adamawa State Office, in Yola.

- Supply of Executive Office Tables
- Supply of Semi Executive Tables
- Supply of Clerical Tables
- Supply of Swivel High Back Executive Chairs.
- Supply of Swivel Semi Executive Chairs.
- Supply of Conference Center Table and Chairs
- Supply of Complete seating room Sweaters with side Stools and a coffee Table
- Supply of Visitors Chairs
- Supply and fix high quality Carpets to all the offices.
- Supply and fix high quality Curtains to all the windows.



LOT C1 Procurement of Office Furniture for Rivers State Office, in Port Harcourt.

- Supply of Executive Office Tables
- Supply of Semi Executive Tables
- Supply of Clerical Tables
- Supply of Swivel High Back Executive Chairs.
- Supply of Swivel Semi Executive Chairs.
- Supply of Conference Center Table and Chairs
- Supply of Complete seating room Seaters with side Stools and a coffee Table
- Supply of Visitors Chairs
- Supply and fix high quality Carpets to all the offices.
- Supply and fix high quality Curtains to all the windows.

LOT D1 Procurement of 1No. Pick-up Van.

- Procurement and Supply 1 No. Toyota Hilux 2x2 D/Cabin Pick-up Vans with standard Container bodies for the distribution of Course books and Examination Security materials.

LOT E1 Procurement of 7 Nos. 5KVA Gen-Sets

Procurement and Supply of 7 Nos. 5 KVA (Elemex Japan) Generating sets to Zonal offices of National Teachers' Institute.

2. REQUIREMENTS

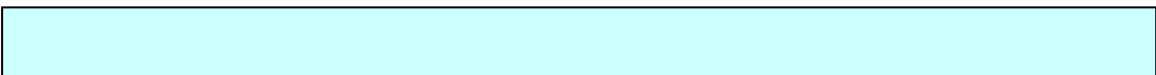
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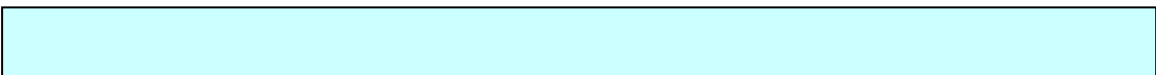
address below not later than three (3) weeks from the date of this publication.

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REGISTRAR/SECRETARY, TENDERS BOARD**





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INVITATION FOR EXPRESSION OF INTEREST AS CONSULTANT FOR CAPACITY BUILDING PROGRAMME FOR PRIMARY SCHOOL TEACHERS

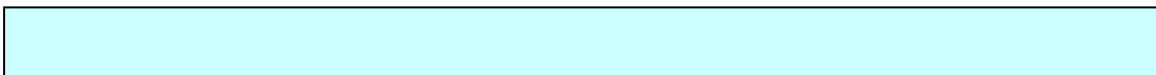
Background

The Federal Ministry of Education through the National Teachers' Institute is to implement a Capacity Building Programme for 145,000 primary school teachers in all the states of the Federation and the Federal Capital Territory, in the period of July/August 2007. The programme is part of the Millennium Development Goals Project (MDG), being coordinated by the Office of the Senior Special Assistant to the President on MDGs. The **general objectives** of the Capacity Building programme are to:

- (i) update the teachers' knowledge of subject matter;
- (ii) contribute to the development of positive attitudes and self concept by the teachers; and
- (iii) enable teachers to make pupils perceive learning as an interesting and pleasant activity that promotes the development of self-understanding, inquiry and critical thinking abilities.

The Capacity Building Programme has three components viz:

- (1) Innovative methods of teaching the four core subjects (i.e. English Language, Mathematics, Science and Social Studies) in the primary schools;
- (2) Improvisation of Instructional materials; and
- (3) School-Based Assessment (SBA)



The **specific objectives** of the programme are to: upgrade the knowledge and skills of teachers in the teaching of the four core subjects; disseminate skills on the improvisation and utilization of instructional materials; and enhance the teachers' knowledge and skills on the nature, importance and effective use of School Based Assessment.

Scope of Work:

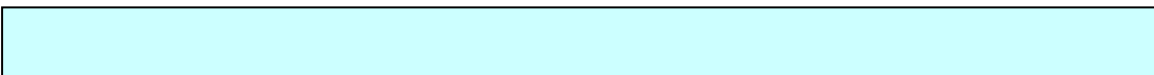
The programme involves the training of 145,000 teachers and covers all the 36 states and the FCT. The number of teachers to be trained in each state ranges from **1,910** to **7,092** depending on the population of Primary School Teachers in each State and will take the form of workshops to be conducted at designated training centres in each state and the FCT, using print-based, audio and audio-visual materials specially developed for the Programme. The training shall be conducted during the school vacation of July/August 2007.

The Institute is hereby requesting for **Expressions of Interest/Pre-qualification** from reputable and experienced **educational** consultancy firms for the implementation of the programme as regards:

- Recruitment, Coordination of briefing meetings, payment of 3,500 resource persons and logistics support for the implementation of the workshop.

Submissions from the firms should include a Technical proposal which provides information on the following:

- (1) Certificate of Article of Incorporation
- (2) Memorandum of Article of Association
- (3) Company's Audited Accounts for 3 years
- (4) Three years Tax Clearance Certificate
- (5) Evidence of VAT Registration.
- (6) Company's Annual Turnover
- (7) Curriculum Vitae of the Principal Partners/Consultants of the firm



- (8) Evidence of Financial capability , this includes reference letter from a reputable bank in Nigeria stating line of credit
- (9) A comprehensive description of the method/strategies it will use to implement the programme and a work plan.
- (10) A list of the proposed staff team (by qualification and area of specialization) to be used in implementing the programme.
- (11) Proposed implementation schedule showing the expected time required to implement the programme.
- (12) A detailed description of the proposed methodology, staffing and monitoring of the programme.
- (13) Evidence of Experience in handling projects similar to the Capacity Building Programme.

Interested **educational** consultancy firms should submit 20 (twenty) copies of the Expression of interest, in a properly sealed envelope marked “MDG PROJECT”, to

The Registrar/Secretary to Council,
National Teachers’ Institute,
Km 5, Kaduna-Zaria Express Way,
P. M. B 2191,
Kaduna.

All submissions must reach the above address not later than three (3) weeks from the date of this advertisement

Late submissions will neither be acknowledged nor considered.

Note: Only successful firms will be contacted.

M. D. Yusuf.
Registrar/Secretary to the Governing Council.



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INVITATION FOR EXPRESSION OF INTEREST AS ICT CONSULTANT FOR BIOMETRICS TEACHERS VERIFICATION EXERCISE FOR TRAINEES ON MDG RETRAINING PROGRAMME

Background

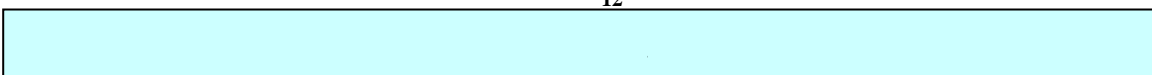
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- (iv) update the teachers' knowledge of subject matter;
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and
- (vi) enable teachers to make pupils perceive learning as an interesting and pleasant activity that promotes the development of self-understanding, inquiry and critical thinking abilities.

The National Teachers' Institute Kaduna, hereby invites reputable, qualified and registered ICT Companies to express interest for the Biometrics Teachers Verification Exercise of the NTI for an effective management of attendance and payment procedure in the programme.

SCOPE OF SERVICES

- Verify each teacher's actual participation in the training exercise.
- Deploy standardized information system during the exercise and creating a database to streamline Payment processing
- Put in place an efficient, cost-effective and reliable process for take-on of additional teachers and enhance reliability and accuracy of the Database system
- Put in place a mechanism to cost effectively conduct on-going verification of teachers so as to ease payment in a timely fashion.



- The production of a credible database of verified teachers.
- The establishment of a transparent, accountable and auditable system for paying teachers that virtually eliminates fraud.

REQUIREMENTS

- Name of the Contractor/ Company postal address, telephone number, email address of the office where correspondence can be directed.
- Evidence of incorporation with Corporate Affairs Commission
- Company audited account for three years.
- Evidence of tax clearance for 3 years.
- Evidence of financial capability.
- Cognate technical experience and qualification of key personnel.
- Similar projects executed and evidence of knowledge of industry.

ADDITIONAL INFORMATION

This advert shall not be construed as commitment on the part of the National Teachers Institute, nor shall it entitle any Company to make any claims whatsoever, or seek any indemnity from NTI by virtue of such Company having responded to this advert. Response to this advert does not oblige NTI to consider a responding Company for the pre-qualification. All costs incurred shall be to the responding Company's account.

SUBMISSION

Submission of **PRE-QUALIFICATION DOCUMENTS.**

All interested ICT Companies should make their Submissions in a sealed envelope clearly marked "**PRE QUALIFICATION TO TENDER FOR MDG-BIOMETRICS.....**" and must reach the address below not later than three (3) weeks from the date of this publication.

*The Director & Chief Executive
National Teachers' Institute
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